



**APPEAL OF A GENERAL EDUCATION/INTEGRATIVE LEARNING CORE REQUIREMENT**

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If you are a student filing an appeal, use this form. Your first step is to speak with your academic counselor in your academic college about this request. One copy of this form bearing original signatures (items 4 and 7 below) and all supporting documents will be forwarded by your Dean’s Office to the Office of Academic Affairs.

1. Attach an up-to-date unofficial transcript or a copy of your college record. If you are currently enrolled, it should show the courses you are now taking.
2. Attach a current degree audit. The degree audit will also show the courses you are now taking but will also show your degree requirements.
3. Which Board of Regents area of the general education requirements is concerned in this appeal?  
 Analytical Reasoning     Humanities     Social Sciences  
 Arts     Natural Sciences (Life)  
 English Composition     Natural Sciences (Physical)

4. Provide a brief description of your request:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Typed or printed name: \_\_\_\_\_

5. Write, sign, and attach a statement explaining and justifying your appeal. Usually, an appeal asks that a specified course not listed in the LSU General Education Program (prior to Fall 2022) or the Integrative Learning Core Program (ILC) (Fall 2022 and beyond) be accepted as a substitute for another specified course which is listed. In that case, you need to explain why the unlisted course which you want LSU to accept fulfills the purposes and intentions of the requirement of the listed course. To understand more fully the nature of the Board of Regents general education/ILC requirements, please read the area guidelines available on the [LSU General Catalog Website](#).

NOTE: Appeals of this type are discouraged and will be considered only in extreme circumstances. Neither scheduling difficulties, allegations of poor advising, nor the perception that the content of a course adequately substitutes for a course listed in the curriculum constitute a reasonable basis for an appeal. Students who wish to substitute a non-ILC course for an approved ILC course should obtain approval prior to taking the course intended for substitution.

6. Attach a supporting statement, addressing the merits of your request, from the chair, undergraduate adviser, and/or faculty of the department offering the general education/ILC course for which you are proposing to substitute another.

7. A representative of the Dean of your College or School must sign here and may choose to attach a statement providing additional information or support of your appeal before sending it on to the Office of Academic Affairs. The signature indicates only that your College or School is aware of your appeal and has had an opportunity to advise you.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Typed or printed name: \_\_\_\_\_

8. A representative of the Office of Academic Affairs should sign here, on the original, when forwarding the appeal to the Chair of the Faculty Senate Integrative Learning Core Committee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Typed or printed name: \_\_\_\_\_

9. Chair, Faculty Senate Integrative Learning Core Committee: The Committee recommends that the appeal should be \_\_\_\_\_granted \_\_\_\_\_denied.

If denied, when this appeal is returned to the Office of Academic Affairs, an explanation of this recommendation will be attached.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Typed or printed name: \_\_\_\_\_